



JP Newsletter

Message from the Director General

The Department of the Attorney General is very pleased to provide Justices of the Peace (JPs) in Western Australia with the first edition of the JP Newsletter.

This newsletter is another measure of support to provide JPs with timely information about training opportunities and information relevant to your role in the community.

As you are aware the primary source of training for a JP is the

“Handbook for Justices of the Peace”.

This Handbook and additional support and information is available on the Department’s website www.dotag.wa.gov.au.

Importantly, all training material on the website is approved by the Training Committee or a magistrate.

The newsletter will be published quarterly via email and posted to those who do not have email access.

It will also include the JP Training Calendar which has a list of upcoming training events held across Western Australia.

The Department of the Attorney General is very appreciative of the work undertaken by JPs and it is our role and a pleasure to continue to support your work in our community.

Cheryl Gwilliam

Cheryl Gwilliam
Director General

Have your say about training

The JP Training Committee (JPTC) is encouraging JPs to provide feedback about their training needs.

Deputy Chief Magistrate Woods, Chair of the JPTC, said it was important for the committee to

hear directly from JPs about the training they require.

“The work done by JPs is very valuable and the committee wants to ensure we hear first-hand how we can support that work with relevant training,” Deputy Chief Magistrate Woods said.

“We are keen to ensure there are open lines of communication between the Committee and JPs as well as Magistrates and Clerks of Courts.

“I encourage all JPs to contact the JP branch with their feedback and suggestions.”



GET THE FACTS

[How to Witness a Statutory Declaration](#)

[Witnessing Affidavits](#)

[Certifying Copies of Documents](#)

[Certifying Documents Printed from a Website](#)

[Office of the Public Advocate Training Calendar](#)

[JP Training Calendar](#)

The JPTC meets every six weeks and members include:

- Ms Woods Deputy Chief Magistrate (Chair)
- Tom Millward, Manager, Alek Jakobson, Training Coordinator and Lilian Sequeira, Appointments Officer (JP Branch)

- Diane Bateman and Kathy Halden, Executive Managers from Courts (Metropolitan and Country)
- Maree Tabb Senior Manager from CIT
- Peter Seaman and Peter Maughan, representatives from the Royal Association of Justices

- of WA (RAJWA)
- Leonie Timms JP Perth representative
- Christopher Mills JP regional representative

To provide feedback about training please phone 9425 2525 or email jps@justice.wa.gov.au

JP Training Calendar

Date	Location	Topic	Contact	Phone	Email
30 June 2015	Armadale Hospital	Enduring Powers of Attorney	Brian Jackson	9391 2301	Brian.jackson@health.wa.gov.au
25 July 2015	Fremantle	Administrative Duties	JP Training and Research Coordinator	9425 2525	jps@justice.wa.gov.au
17 September 2015	Perth	Court Procedures	JP Training and Research Coordinator	9425 2525	jps@justice.wa.gov.au
21 September 2015	Bunbury	Court Procedures	Clerk of Court	9781 4200	bunburycourt@justice.wa.gov.au
24 October 2015	Perth	Aboriginal Cultural Awareness	JP Training and Research Coordinator	9425 2525	jps@justice.wa.gov.au
27 November 2015	Bunbury	Administrative Duties	Clerk of Court	9781 4200	bunburycourt@justice.wa.gov.au
28 November 2015	Perth	Court Procedures	JP Training and Research Coordinator	9425 2525	jps@justice.wa.gov.au
17 February 2016	Northam	Court Procedures/ Administrative Duties	Clerk of Court	9622 1035	northamcourt@justice.wa.gov.au

Are your contact details correct?

To keep up to date with the latest information JPs are being asked to ensure the Department has your correct contact information.

To check whether your contact details are correct or need to be updated please email your:

- name
 - postal address
 - email address
 - home phone number
 - mobile number
- to email jps@justice.wa.gov.au

Did you know?



Since 2011, all JPs who preside in court have been requested to attend at least one approved Departmental training session or complete two online modules on court procedures in each calendar year.

Training Status Reports for court rostered JPs are also available to Clerks of Court, Magistrates and tabled with the JPTC.